



COMMONWEALTH OF MASSACHUSETTS
Office of Consumer Affairs and Business Regulation
DIVISION OF INSURANCE

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Surplus Lines Brokers
2003 Year End Filing

The Special Broker filing documentation consists of the following forms and filing instructions for reporting 2003 business activity and remitting the tax due:

Instructions for Special Brokers 2003 Return of Business Filing

Special Brokers Questionnaire

Special License Insurance Return (Form BR-18)

Special Brokers Insurance Return (Form BR-9)

Affidavit by Assured/Special Broker (Form BR-7)

List of Approved Excess and Surplus Lines Companies as of December 1, 2003

The filing deadline is January 31, 2004.

If you have any questions or require additional information, please contact:

Frank Pesco, Senior Examiner – Surplus Lines Audit (617) 521-7415 or

John Smallwood, Chief Examiner – Surplus Lines Audit (617) 521-7417.

Thank you for your continued cooperation.